



Please check applicable boxes:

Wine

Nonintoxicating Beer

ABCA-192 NPE

## WEST VIRGINIA ALCOHOL BEVERAGE CONTROL ADMINISTRATION SPECIAL ONE DAY LICENSE

Pursuant to WV Code §11-16-11b and §60-8-3(p), the undersigned nonprofit organization requests permission to sell and/or serve **wine and nonintoxicating beer** at the following fund-raising event for raising money for athletic, charitable, educational or religious purposes. The applicant must be the 501(c)(3) nonprofit organization and must be the sole organization operating and managing the charitable event.

Third party organizers or Party Planners may not be compensated to operate or manage the event. Caterers may provide food services only, but may not purchase, sell or serve wine or nonintoxicating beer. The Licensee holder, their employees or their bona fide volunteers must conduct all sales, furnishing, tendering and serving at the event.

Please return **form**, copies of the **501 (c)(3) nonprofit organization** documentation, and **floor plan** for approval consideration.

**\*If located within a municipality that has an open container ordinance, you must obtain a waiver from the municipality and submit the waiver with this form.**

Name of Applicant: \_\_\_\_\_

Name of Event: \_\_\_\_\_

Physical Name of Location: \_\_\_\_\_

Physical Address & County: \_\_\_\_\_

Event Date: \_\_\_\_\_ Event Start Time: \_\_\_\_\_ Event End Time: \_\_\_\_\_

Detailed Description of Event and the charitable purpose for which the event is being held:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Does the applicant or the physical location currently hold a WVABCA License:  Yes  No

License Number: \_\_\_\_\_ DBA: \_\_\_\_\_

What percentage of the gross proceeds of the event will be used to benefit the 501 (c)(3) charitable purpose? \_\_\_\_\_  
\*80% of the net proceeds from the charitable event must be donated directly to the nonprofit organization.

I, as the applicant, do attest, under penalty of perjury, that at least 80% of the net proceeds, from the charitable event, will be donated directly to the nonprofit organization on or before \_\_\_\_\_, 20\_\_\_\_.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

Are Wines Purchased:  Yes  No **Purchased From:**

Retailer(s): \_\_\_\_\_

Farm Winery/Winery(s): \_\_\_\_\_

Distributor(s): \_\_\_\_\_

Are Wines Donated:  Yes  No **Donated By:**

Retailer(s): \_\_\_\_\_

Farm Winery/Winery(s): \_\_\_\_\_

Distributor(s): \_\_\_\_\_

Are Licensed Farm Winery(ies) Attending:  Yes  No List all Farm Wineries Attending: \_\_\_\_\_

Will Nonintoxicating Beer be served:  Yes  No

*\*Please note that all nonintoxicating beer **must be purchased** from licensed distributors and resident brewers in the area (**no donated beer**). All distributors and resident brewers must be notified in writing by mail, facsimile or electronic mail of the event in advance and be presented the opportunity to participate in the event.*

Who will be serving the wine and/or beer: \_\_\_\_\_

*\*Note: Brewers and Resident Brewers, Beer and Wine Distributors, Beer and Wine Representatives, may not be involved in sales, furnishing, tending or serving at the event. The License holder, their employees or their bona fide volunteers must conduct all sales, furnishing, tending and serving at the event.*

**\*\*Charitable auctions of sealed bottles of wine and/or beer for off-premises consumption are permissible if the organization obtains appropriate license.**

**Signing below states the organizations' authorized signee has completed the application to the best of their ability and agrees that all information provided is accurate and true.**

Applicant Name (print): \_\_\_\_\_

Applicant Name (signature): \_\_\_\_\_

Email: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Date: \_\_\_\_\_

-----  
Return to the WVABCA:

Attn: Wine Division

900 Pennsylvania Ave. 4<sup>th</sup> Floor

Charleston, WV 25302

Or

[ABCCWine@wv.gov](mailto:ABCCWine@wv.gov)

-----  
**WVABCA Use Only Approved**  Yes  No

\_\_\_\_\_  
Fredric L. Wooton, Commissioner

\_\_\_\_\_  
Date

The Floor Plan must show the area and dimensions covered by the “Special One Day License”.

Keep one (1) copy at the licensed premises.

(Provide Dimensions)

A large, empty rectangular box with a thin black border, intended for drawing a floor plan. The box is currently blank.

Signature \_\_\_\_\_

Date \_\_\_\_\_