



Please check applicable boxes:
 Wine
 Nonintoxicating Beer

ABCA-192 NPE

WEST VIRGINIA ALCOHOL BEVERAGE CONTROL ADMINISTRATION SPECIAL ONE DAY LICENSE

Pursuant to WV Code §11-16-11b and §60-8-3(p), the undersigned nonprofit organization requests permission to sell and/or serve **wine and nonintoxicating beer** at the following fund-raising event for raising money for athletic, charitable, educational or religious purposes. The applicant must be the 501(c)(3) nonprofit organization and must be the sole organization operating and managing the charitable event.

Third party organizers or Party Planners may not be compensated to operate or manage the event. Caterers may provide food services only, but may not purchase, sell or serve wine or nonintoxicating beer. The License holder, their employees or their bona fide volunteers must conduct all sales, furnishing, tendering and serving at the event.

Please return **form**, copies of the **501 (c)(3) nonprofit organization** documentation, and **floor plan** for approval consideration.

Please note that only six event licenses (6 days) may be issued to any single licensee during any calendar year.

*If located within a municipality that has an open container ordinance, you must obtain a waiver from the municipality and submit the waiver with this form.

Name of Applicant: _____

Name of Event: _____

Physical Name of Location: _____

Physical Address & County: _____

Event Date: _____ Event Start Time: _____ Event End Time: _____

Detailed Description of Event and the charitable purpose for which the event is being held:

What percentage of the gross proceeds of the event will be used to benefit the 501 (c)(3) charitable purpose? _____

Are Wines Purchased: Yes No **Purchased From:** Retailer(s): _____

Distributor(s): _____

Are Wines Donated: Yes No **Donated By:** Retailer(s): _____

Distributor(s): _____



Are Licensed Farm Winery (ies) Attending: Yes No List all Farm Wineries Attending: _____

Will Nonintoxicating Beer be served: Yes No

Please note that all nonintoxicating beer **must be purchased from licensed distributors and resident brewers in the area (**no donated beer**). All distributors and resident brewers must be notified in writing by mail, facsimile or electronic mail of the event in advance and be presented the opportunity to participate in the event.*

Who will be serving the wine and/or beer: _____

**Note: Brewers and Resident Brewers, Beer and Wine Distributors, Beer and Wine Representatives, may not be involved in sales, furnishing, tendering or serving at the event. The License holder, their employees or their bona fide volunteers must conduct all sales, furnishing, tendering and serving at the event.*

****Charitable auctions of sealed bottles of wine for off-premises consumption are permissible, if you qualify to hold this license (nonintoxicating beer cannot be auctioned).**

Does the applicant or the physical location currently hold a WVABCA License: Yes No

License Number: _____ DBA: _____

Email: _____ Telephone #: _____

Name: _____ (print) Name: _____ (signature)

Date: _____

Return to the WVABCA:
900 Penn. Ave.
4th floor
Attn: Wine Division
Charleston, WV 25302

Or

ABCCWine@wv.gov

WVABCA Use Only

Approved Yes No

Fredric L. Wooton, Commissioner

Date



The Floor Plan must show the area and dimensions covered by the "Special One Day License".

Keep one (1) copy at the licensed premises.

(Provide Dimensions)

A large, empty rectangular box intended for drawing a floor plan and providing dimensions.

Signature

Date